

Sherwood Forest Estates Fire District Meeting

Minutes December 19th, 2018

- I. The meeting was called to order at 7:00 pm at the Sherwood Forest Fire Station, 450 Little John Road, Williams, Arizona
- II. Pledge of Allegiance
- III. Roll Call: present were: Bruce Spiers- Chair, Sue Hamilton – Treasurer, Debra Hamby – Clerk (via phone), Wayne Marx –Chief, Deirdre McLaughlin – Asst. Chief, Deb Hanson – office assistant and residents (sign in sheet attached)
- IV. Board Election and installation of Officers- Bruce Spiers made motion for Bruce S. to hold Chairperson position, Sue H, Treasurer position and Debra H. as Clerk. Debra H. second and all in favor
- V. Minutes of last meeting;
 - a. November 20th, 2018 – read and approved, Debra H. made motion to approve and Sue Hamilton 2nd, all in favor
- VI. Financial Reports:
 - a. & b. Review of check register and Budget updates –September 2018 – read and approved- Sue H. made motion and Debra H. 2nd, all in favor
- VI. Reports:
 - a. Auxiliary – None
 - b. Foundation – None
 - c. Fire Chief Report- read and attached – Bruce S. asked Wayne if there is anyway to close the man hole on the 30,000 gal tank. Status of Water Tenders? T-5 is drained and outside, T-4 & T-8 are full and inside. Brush truck will be going inside and the other may be going to the Williams or Ponderosa Fire Department for the winter.
 - d. Board Report – None
 - e. Correspondence- email: Hinton Burdick company has branched off. Mr. Frost asked to take the department files with him. Wayne is inclining to allow. The Board has not issue with this. Sue H. will take care of this.
- VII. Old Business:
 - a. Continued discussion on deploying medical services by SFEFD – No changes.
 - b. Update from staff regarding providing a potential contract for services with the International Kadampa Retreat Center (IKRC) – Details in Chiefs report, all signatures are in and waiting on check from IKRC.
 - c. SFEFD Medical Captain’s Position – no movement
 - d. Discussion and possible action on paying off balance on E1- Board would like to pay off and requested Wayne to check into details on how we should proceed
 - e. Review of and possible action on the annual financial review – Table
 - f. Review and Board input on the updated SFEFD Strategic Plan – Table
 - g. Discussion and possible action on the Capital Improvement Plan – Table
 - h. Chief’s update on action items regarding Guardian Medical Transport’s recommendations to SFEFD regarding changes in dispatch procedures as detailed in their incidents report of October 3, 2018 – meeting with Guardian was moved to 1/7/19 - Table
- VIII. New Business:
 - a. Board review of annual action item calendar – Debra H. went over her list of monthly agendas/ items needed to be done per month (attached)
- IX. Call to Public – Rodger A.: likes the idea of paying off E-1
- X. Future agenda items: next meeting January 22nd 7pm – 8a - h
- XI. Adjournment: 7:35pm